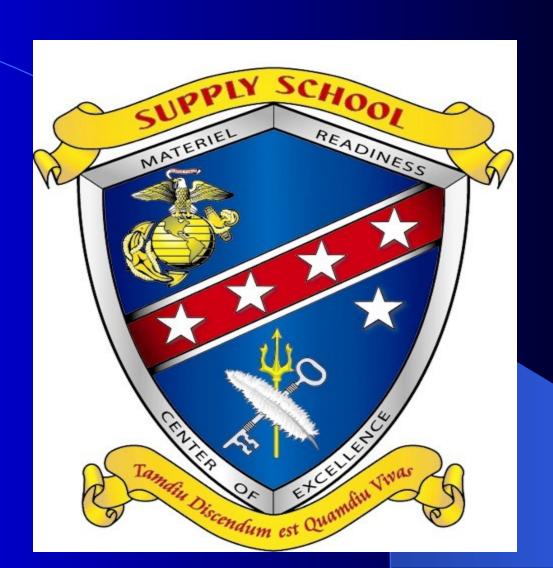
MISCELLANEOUS ACCOUNTING PROCEDURES



OVERVIEW

Ammunition

- Packaged Operational Rations (POR's)
- Individual Clothing







STATEMENT OF ANNUAL REQUIREMENT

 Submitted to the Ammunition Supply Point

 Submitted to ensure availability of ammo to support an organization

REQUIREMENTS FOR SUBMISSION

- Based on an organization yearly training plan
- Material Requirement Report submitted
 90 day prior to start of new fiscal year
- Reports that cannot be submitted, notify ASP 30 day in advanced



REQUISITIONING AMMUNITION

Submit a DD 1348 or NAVMC 10694

Document Identifier Code AOD

REFERENCE: UM4400-124 PAGE 3-10-16

REQUIREMENTS

- Submit request 5 days prior to pick-up
- Commander or designated representative must sign the back of original copy



RECEIPTING

- Authorized recipients will sign receipt on day ammunition is received
- Signed copy will be maintained in the organizations files
- Receipt of ammunition will be annotated on the NAVMC 10774



STORAGE

- 2000 cartridges for regular establishment
- 200 cartridges for reserves
- Only limited authorized qty's may be stored in units armory
- Must be separated from weapons in locked container

SECURITY

 Ammo used for security reason reasons will be accounted for by using NSN/Lot number Record (NAVMC 10774)

NAVMC 10774

NSN/DOE LOT NUM	DIC MBER COM		FRON	IT)	DESCR	IPTION	
NSN/DOE LOT NUN	DIC MBER CON	ND			DESCR	IPTION	
	BROUGHT FORWARD						
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RETENTION

 The NAVMC 10774 must be maintained on file for 3 years.

REFERENCE: MCO 4400-150 PAGE 7-6

ISSUE OF SECURITY AMMO

- Equipment Custody Record
- (NAVMC 10359)



NOTICE OF AMMO RECLASSIFICATION (NAR)

 Issued to user when there may be a defect in a particular type/lot number of ammunition



PACKAGE OPERATIONAL RATIONS (POR's)

 Designed for feeding of individuals in a training environment

Tactical situation



ALLOWANCES

 Submitted to HQMC based on actual needs for field training

REQUESTS

- Submit request in letter format to issuing activity
- State number of POR's required for personnel on meal card and comrats
- Local SOP will dictate the actual issuing of POR's/MRE's

REQUEST CONT'D

 AOA walk-thru transactions are provided to issuing activity prior to issue

 POR's/MRE's can also be ordered thru ATLASS via ZOA transaction



MEMORANDUM

Date: 10 Jan 0*

From: Supply Officer, 3rd Battalion, 8th Marines

To: Rations Platoon

Subj: REQUEST FOR MRE'S

1. Request 360 meals for exercise Bushido. Pickup day will be 30 Jan 0*

2. Point of contact for information is GySgt Russell at extension x-0838.

C. H. JOHANSEN

2ndLt USMC

EXAMPLE

CHARGES

Personnel on comrats will be charged rates

- Sale of POR's are discouraged in the field
- Marines on comrats are placed on field duty status prior to departing for the field

RECEIPT

 Local SOP will dictate receipt procedures of POR's

REFERENCE: MCO 10110.40 PAGE 16

STOCK RECORD AND INVENTORY CONTROL CARD (NAVMC 708)

		7005.05										EXPE	CTED RECEIP	гs			
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NAVMC 708

CUSTODY RECEIPT CONTROL RECORD (NAVMC 713)

NAVMC 713

	RESPONSIBLE UNIT ACCOUNT NO.	INCREASE	55.055.455	5444405	RESPONSIBLE UNIT ACCOUNTS										
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9312	B7Y(H&S)		388	0	0	0									
CARRIED FORWARD						MEALS READY TO EAT (MRE)									



ISSSUING POR's

- Only made to authorized personnel
- Authorized for training
- Field exercises

Disaster reasons

GOVERNMENT EXPENSE

Meal Verification Record (NAVMC 10789)

- Used to record the receipt POR's
- Used for individual authorized subsistence of kind (comrats)

Will be filled out in black ink only!!

MEAL VERIFICATION RECORD (10110) NAVM C 1078 9 (REV. 10-92) (EF) SN: 01 09-If-064-240 0 7 Nov99 (7-87 EDITIO N WILL BE U SED) TYPE OF MEAL (Check INNE R NIGHT MEAL OTHER (specify)

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BLOCK SIGNATURE METHOD

- Authorized for individuals that are on subsistence of kind (meal card)
- Sign statement will be made by the individual responsible for the group
- Used to alleviate administrative burden

CASH MEAL SHEET (NAVMC 10298)

Used by personnel who are on compats

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STORAGE OF POR's

30 day storage by Using Unit



ACTUAL STORAGE

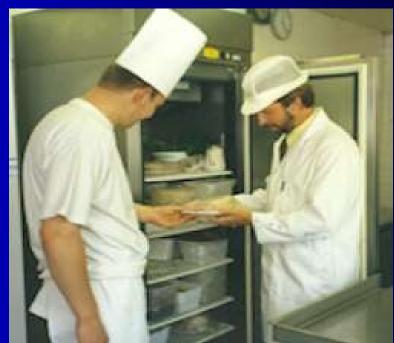
Time and temperature are the most important factors





INSPECTION

 Responsibility for the conduct of periodic inspections are assigned to food inspectors



RETENTION PERIODS FOR POR RECORDS

 NAVMC 708's, 713's, 10789's, and 10298 forms, will be maintained of file for 2 years



SUBMITTION OF MONTHLY POR REPORT

 All organizations, using units, and activities that consume POR's, must submit a monthly POR report



AUTHORIZED ALLOWANCES

 Minimum requirement for authorized clothing allowance are posted in the MCBul 10120 series.

REFERENCE: MCBul 10120 SERIES

NAVMC 604/604B

- Requisition and issue form
- NAVMC 604 is used for issuing clothing to males

 NAVMC 604b is used to issue clothing to females

NAVMC 604

COMBINED INDIVIDUAL CLOTHING REQUISITION AND ISSUE SLIP (MEN'S) (10120) NAVME 604 Rev. 4-94 (EF) (3-90 EDITION MAY BE USED UNTIL SUPPLY IS EXHARSTED) 5N: 0109-1-062-9700 UM: PADS OF 100

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DOMANES, MARS, COTTON, WHETE, PR. GLOWES, LEARNER, MEACE, PR. BRIGHIN, BOSS, COLUM, BLACK, PR. BRIGHIN, BOSS, CAP, BLACK, SCREWOOST BROWNER, BLACK, PR. BROWNER, BLACK, BLACK, PR. BROWNER, B	-														
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BISSIONA DISCAPE, PURICE, SERVENCE AND SCAPELT, PR. 2 BELL COAT, MANS, COTTON WHEN CONTROL PR. 2 BELL COAT, MANS, COTTON WHEN COAT, MANS, COLLING WHEN COAT, MANS, COLLIN															
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SERVICE TAPES, FICAM COAT SHIRT, MANS, POLYWOOL, RIANG, IS SOCKS, MENS, BLACK, PR. SOCKS, MENS, BLACK, PR. SOCKS, MOOL, CUSHION SOLE, BLACK, PR. STRIPE, SERVICE, GREEN ON SCARLET, PR. SWEATER, PULL-OVER, OLIVE GREEN TROUSERS, COMBAT, CAM PAT, HOT WEATHER TROUSERS, COMBAT, CAM PAT, HOT WEATHER WASTPLATE, INSIGNA, SNCO TRUBUSS, GENERAL, PURPOSE, OLIVE GREEN UNDERSHIRT, MANS, COTTON, WHITE, CREW NECK UNDERSHIRT, MANS, COTTON, BROWN CECAL, MARINE CORPS EMBLEM TOTAL CARRIED FORWARD APPROVED: The individual named hereon is authorized to draw the clothing requested under the type issue indicated: XX ISSUE IS ON AN INITIAL BASIS SUPPLEMENTARY AND/OR REPLACEMENT ISSUE BASIS CHECKAGE SALE (COMMANDING OFFICER'S SIGNATURE) Commanding COMMANDING OFFICER'S SIGNATURE) COMMANDING OFFICER M21810 2D AAV BN, 2D MAR DIV CAMP LEE JEUNE, NC 28542 (Insert office stamp of issuing office) TO BE COMPLETED, AS APPROPITATE, BY THE ISSUING ACTIVITY:															
SHRIT, MANS, POLYWOOL, LONG SES SHOES, DRESS, MENS, BLACK, LEATHER, PR. SOCKS, MENS, BLACK, LEATHER, PR. SOCKS, MENS, BLACK, PR. STRIPE, SERVICE, GREEN ON SCARLET, PR. STRIPE, SERVICE, GREEN ON SCARLET, PR. TROUSERS, SCANLET TROUSERS, SCANLET TROUSERS, SCANLET TROUSERS, SCANLET TROUSERS, SCANLET TROUSERS, COMBAT, CAM PAT, HOT WEATHER TROUSERS, COMBAT, CAM PAT, HOT WEATHER TROUSERS, MENS, LL-SEASON, GREEN UNDERSHIRT, MANS, COTTON, WHITE, CREW MECK TOTAL CARRIED FORWARD TOTAL ISSUE APPROVED: The individual named hereon is authorized to draw the clothing requested under the type issue indicated: SUPPLEMENTARY AND/OR REPLACEMENT ISSUE BASIS CHECKAGE SALE OSMMC FUNDED ISSUE TOTAL ISSUE SIGNATURE) COMMANDING OFFICER'S SIGNATURE) COMMANDING OFFICER M21810 2D AAV BN, 2D MARDIV CAMP LEJ EUNE, NC 28542 (Insert office stamp of issuing office) TO BE COMPLETED, AS APPROPITATE, BY THE ISSUING ACTIVITY:								FRAME, SERVICE CAP.							
SHOES, DRESS, MENS, BLACK, PR. SOCKS, WOOL, CUSHON SOLE, BLACK, PR. SOCKS, WOOL, CUSHON SOLE, BLACK, PR. STRINE, SERVICE, GREEN ON SCARLET, PR. WISTPLATE, PROJECONS, SCARLET, PR. WASTPLATE, PROJECONS, SCARLET, PR. WASTPLATE, ROSERS, MENS, BLACK, PR. WASTPLATE, ROSERS, MENS, LLS-EASON, BLUE, PT. WASTPLATE, ROSERS, MENS, LLS-EASON, BLUE, PT. WASTPLATE, INSIGNA, SNCO TROUSERS, MENS, LLS-EASON, BLUE, PT. WASTPLATE, INSIGNA, SNCO WASTPLATE, INSIGNA, SNCO TROUSERS, MENS, LLS-EASON, BLUE, PT. WASTPLATE, INSIGNA, SNCO WASTPLATE, INSIGNA, SNCO TRUNGS, GENERAL PURPOSE, OLIVE GREEN UNDERSHIRT, MANS, COTTON, WHITE, CREW NECK WASTPLATE, INSIGNA, SNCO TOTAL LARGE FOR MANS, COTTON, WHITE, CREW NECK UNDERSHIRT, MANS, COTTON, WHITE, CREW NECK WASTPLATE, INSIGNA, SNCO TOTAL ISSUE TOTAL ISSUE DATE I acknowledge receipt of articles indicated above and accept these items as fitting property, or appropriate alterations have been prescribed. (Mark X if applicable: ACCOUNT IN THE AMOUNT INDICATED UN TOTAL ISSUE. SIGNATURE: I CERTIFY that I have withessed the issue of the clothing enumerated above and have been made in the manner indicated. Outer articles of clothing issued are the size, or appropriate alterations have been prescribed. Witnessing Officer's Signature (when required) TO BE COMPLETED, AS APPROPITIATE, BY THE ISSUING ACTIVITY:						2	LG	GLOVES, CLOTH, WHITE, PR.							
SOCKS, MENS, BLACK, PR. SOCKS, MODI, CUSHON SOLE, BLACK, PR. SOCKS, MODI, CUSHON SOLE, BLACK, PR. SOCKS, MODI, CUSHON SOLE, BLACK, PR. STRIPE, SERVICE, GREEN ON SCARLET, PR. SWEATER, PULLOVER, CLIVE GREEN TROUSERS, COMBAT, CAMP ATF, HOT WEATHER TROUSERS, COMBAT, CAMP ATF, HOT WEATHER TROUSERS, MENS, LL-SEASON, GREEN TROUSERS, MENS, LL-SEASON, GREEN INDERSHIRT, MANS, COTTON, WHITE, CREW NECK UNDERSHIRT, M						1									
SOCKS, WOOL, CUSHION SOLE, BLACK, PR. STRIPE, SERVICE, GREEN ON SCARLET, PR. SIMPLE, SERVICE, GREEN ON SCARLET, PR. WASTPLATE, MARKEY, ALL-SEASON, BLUE, PT. WASTPLATE, MARKEY Insignal w/o wreath TROUSERS, COMBAT, CAM PAT, HOT WEATHER WASTPLATE, INSIGNA, SIXCO WASTPLATE, INSIGNA, SIXC						1		INSIGNIA, BOFS, GOLD, COLLAR, PR.							
STRUPE, SERVICE, GREEN ON SCARLET, PR. SWEATER, PULL-OVER, QUIE GREEN SWEATER, PULL-OVER, QUIE GREEN TROUSERS, MENS, LL-SEASON, BLUE, PT. WASTPLATE, MSGMA, SNC.O TROUSERS, MENS, LL-SEASON, BLUE, PT. WASTPLATE, INSIGNA, SNC.O TROUSERS, MENS, LL-SEASON, BLUE, PT. WASTPLATE, INSIGNA, SNC.O TRUNKS, GENERAL PURPOSE, QLIVE GREEN UNDERSHIRT, MANS, COTTON, WHITE, CREW NECK IT CALL ISSUE. SIGNATURE: I CERTIFY that I have witnessed the issue of the clothing enumerated above and have been made in the manner indicated. Outer articles of clothing issued are the size, or appropriate alterations have been prescribed. TO BE COMPLETED, AS APPROPTIATE, BY THE ISSUING ACTIVITY:						2		INSIGNIA,GRADE,EP,GOLDONSCARLET,PR.							
SWATER, PULL-OVER, CLIVE GREEN TROUSERS, COMBAT, CAMPAT, HOT WEATHER TROUSERS, COMBAT, CAMPAT, HOT WEATHER TROUSERS, MENS, LL-SEASON, GREEN TRUNGS, GENERAL PURPOSE, CLIVE GREEN UNDERSHIRT, MAN'S, COTTON, WHITE, CREW NECX UNDERSHIRT, MAN'S, COTTON, SICK OF AND WHITE, INSIGNAL, SNCO TOTAL ISSUE UNDERSHIRT, MAN'S, COTTON, WHITE, CREW NECX UNDERSHIRT, MAN'S, COTTON, SITUE UNDERSHIRT, MAN'S, COTTON, SITUE UNDERSHIRT,						2									
TROUSERS, COMBAT, CAM PAT, HOT WEATHER TROUSERS, MENTS, LL-SEASON, GREEN TRUNDS, GERERAL PURPOSE, CLIVE GREEN UNDERSHIRT, MAN'S, COTTON, UNITE, CREW NECK UNDERSHIRT, MAN'S, COTTON, UNITE, CREW NECK UNDERSHIRT, MAN'S, COTTON, BROWN DECAL, MARINE CORP'S EMBLEM TOTAL CARRIED FORWARD TOTAL ISSUE APPROVED: The individual named hereon is authorized to draw the clothing requested under the type issue indicated: XX ISSUE IS ON AN INITIAL BASIS SUPPLEMENTARY AND/OR REPLACEMENT ISSUE BASIS CHECKAGE SALE O&MMC FUNDED ISSUE (COMMANDING OFFICER M21810 2D AAV BN, 2D MARDIV CAMP LEJ EUNE, NC 28542 (Insert office stamp of issuing office) TO BE COMPLETED, AS APPROPTIATE, BY THE ISSUING ACTIVITY:			STRIPE, SERVICE, GREEN ON SCARLET, PR.			4	33Reg								
TROUSERS, COMBAT, CAM PAT, HOT WEATHER TROUSERS, MENTS, LL-SEASON, GREEN TRUNDS, GERERAL PURPOSE, CLIVE GREEN UNDERSHIRT, MAN'S, COTTON, UNITE, CREW NECK UNDERSHIRT, MAN'S, COTTON, UNITE, CREW NECK UNDERSHIRT, MAN'S, COTTON, BROWN DECAL, MARINE CORP'S EMBLEM TOTAL CARRIED FORWARD TOTAL ISSUE APPROVED: The individual named hereon is authorized to draw the clothing requested under the type issue indicated: XX ISSUE IS ON AN INITIAL BASIS SUPPLEMENTARY AND/OR REPLACEMENT ISSUE BASIS CHECKAGE SALE O&MMC FUNDED ISSUE (COMMANDING OFFICER M21810 2D AAV BN, 2D MARDIV CAMP LEJ EUNE, NC 28542 (Insert office stamp of issuing office) TO BE COMPLETED, AS APPROPTIATE, BY THE ISSUING ACTIVITY:			SWEATER, PULL-OVER, OLIVE GREEN			1		WAISTPLATE, XXXXX insignia w/o wr	eath						
TRUNKS, GENERAL PURPOSE, OLIVE GREEN UNDERSHIRT, MAYS, COTTON, WHITE, CREW NECK TOTAL CARRIED FORWARD APPROVED: The individual named hereon is authorized to draw the clothing requested under the type issue indicated: XX ISSUE IS ON AN INITIAL BASIS SUPPLEMENTARY AND/OR REPLACEMENT ISSUE BASIS CHECKAGE SALE O&MMC FUNDED ISSUE (COMMANDING OFFICER'S SIGNATURE) Commanding COMMANDING OFFICER M21810 2D AAV BN, 2D MARDIV CAMP LEJ EUNE, NC 28542 (Insert office stamp of issuing office) TO BE COMPLETED, AS APPROPTIATE, BY THE ISSUING ACTIVITY:			TROUSERS, COMBAT, CAM PAT, HOT WEATHER					WAISTPLATE, INSIGNIA, SNCO							
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CHECKAGE SALE O MMC FUNDED ISSUE O MMC FUNDED ISSUE O MMANDING OFFICER'S SIGNATURE) COMMANDING OFFICER M21810 2D AAV BN, 2D MARDIV CAMP LEJ EUNE, NC 28542 (Insert office stamp of issuing office) TO BE COMPLETED, AS APPROPTIATE, BY THE ISSUING ACTIVITY: (mark X if applicable: ACCOUNT IN THE AMOUNT INDICATED UN TOTAL ISSUE. SIGNATURE: 1 CERTIFY that I have withessed the issue of the clothing enumerated above and I have been made in the manner indicated. Outer articles of clothing issued are the size, or appropriate alterations have been prescribed. Witnessing Officer's Signature (when required)		SUPPL	EMENTARY AND/OR REPLACEMENT ISSUE BA	ASIS											
COMMANDING OFFICER'S SIGNATURE) COMMANDING OFFICER M21810 2D AAV BN, 2D MARDIV CAMP LEJ EUNE, NC 28542 (Insert office stamp of issuing office) TO BE COMPLETED, AS APPROPTIATE, BY THE ISSUING ACTIVITY:		CHECK	KAGE SALE			(mark X if applicable: ACCOUNT IN THE AMOUNT INDICATED UNDER									
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(COMMANDING OFFICER'S SIGNATURE) Commanding COMMANDING OFFICER M21810 2D AAV BN, 2D MARDIV CAMP LEJ EUNE, NC 28542 (Insert office stamp of issuing office) TO BE COMPLETED, AS APPROPTIATE, BY THE ISSUING ACTIVITY:							-	CNATURE.							
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COMMANDING OFFICER M21810 2D AAV BN, 2D MARDIV CAMP LEJ EUNE, NC 28542 (Insert office stamp of issuing office) TO BE COMPLETED, AS APPROPTIATE, BY THE ISSUING ACTIVITY:			(COMMANDING OFFICER'S SIGNATURE)												
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CAMP LEJ EUNE, NC 28542 (Insert office stamp of issuing office) TO BE COMPLETED, AS APPROPTIATE, BY THE ISSUING ACTIVITY: Witnessing Officer's Signature (when required)						size, or appropriate alterations have been prescribed.									
(Insert office stamp of issuing office) Withessing Officer's Signature (when required) TO BE COMPLETED, AS APPROPTIATE, BY THE ISSUING ACTIVITY:															
TO BE COMPLETED, AS APPROPTIATE, BY THE ISSUING ACTIVITY:						Witnessing Officer's Signature (when required)									
	TO BE	F COM		ACTIVITY:					·						
FUNCTIONAL ACCOUNT NUMBER: ACTIVITY ACCOUNTING NUMBER:						ACTIVE	D/ ACC:	DUNTING NUMBER							
FIND CODE	FUNC	LIONA	ALACCOUNT NUMBER:								-				

NAVMC 604/604B PROVIDES

- Method by which the C.O. can request uniform clothing
- Source document for the NAVMC 631

- Signed receipt for clothing
- Official documentation to SRB/OQR

AUTHORIZATIONS

- A NAVMC 604/604b cannot be processed without authorization
- Authorization is granted by the C.O.

NAVMC 631 AND 631A

- Record of clothing issued
- NAVMC 631 is used for men's clothing issue

 NAVMC 631a is used for females clothing issue INDIVIDUAL CLOTHING RECORD (MEN'S) (10120)
NAVMC 631 Rev. 5-89 (EF) (7-86 edition may be used)
SN: 0109-LF-063-0101 U/I: PADS OF 100

NAME (Last, First, Middle Initial)			AD			SS										
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		IN KIND ISSUE SYSTEM				_		NTRIES AFFECTING T TO AND FROM COMB.					TARY ISSUES			
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BAG, DUFFEL: with carrying strap																
BELT,TROUSERS:web, khaki BOOT, COMBAT: leather, black, pair	\dashv	\dashv	-			Н				\vdash						
BOOT, HOT WEATHER: pair																
BUCKLE: f/belt, web, khaki BUCKLE: f/belt (coat)	-	\dashv	\dashv			Н				┢		-				
CAP, GARRISON: wool, serge, green																
CAP, GARRISON: poly/wool, green		-	_													
CAP, GARRISON: all season, green CAP, COMBAT: camouflage pattern						Н				H						
CLASP, NECKTIE: metal, gold, USMC																
COAT, MAN'S: all weather COAT, MAN'S: wool, serge, green, w/belt		-	-													
COAT, MAN'S: poly/wool, green, w/belt																
COAT, MAN'S: all season, green w/belt COAT, COMBAT: camouflage pattern		-	-							\vdash		-				
DRAWERS, MAN'S: cotton, white, pair																
GLOVES, LEATHER: black, pair		-	_													
INSIGNIA,, B OF S: collar, black, pair INSIGNIA, B OF S: collar black, left			_			Н				H						
NECKTIE: khaki																
SCARF, NECKWARE: wool, green SHIRT, MAN'S: poly/wool, khaki, LS																
SHIRT, MAN'S: poly/wool, khaki, SS																
SHOES, DRESS: black,pair SOCKS, MEN'S: black, pair			_													
SOCKS, MAN'S: w/cushion sole, pair																
SWEATER:pull-over, olive green TROUSERS, MAN'S: wool, serge, green, pair		\dashv	-							┢						
TROUSERS, MAN'S:poly/wool, green, pair																
TROUSERS, MAN'S: all-weather, green, pair TROUSERS, COMBAT: camouflag pattern, pair			_							-						
TRUNKS, GENERAL PURPOSE: green pair																
UNDERSHIRT, MAN'S: cotton, olive green		-														
UNDERSHIRT, MAN'S: cotton, white "USMC" DECAL																
BLUE UNIFORM																
BELT, COAT, MAN'S: cotton, white														2		
BUTTON, INSIGNIA: screw post, gold, 27-line COAT, MAN'S: wool, blue																
COAT, MAN'S: all season, blue														2		
CROWN, SERVICE CAP: cotton, white FRAME, SERVICE CAP	\dashv	\dashv	-			Н				\vdash		-		2		
GLOVES, CLOTH: white, pair														2		
INSIGNIA, B OF St gold (cap, screw post)	-1	\dashv	\dashv		H	H		H		\vdash				1		
INSIGNIA, B OF S: gold (collar), pair TROUSERS, MAN'S: wool, blue, pair	\dashv	\dashv	\dashv			\vdash		\vdash		+		<u> </u>		1_		
TROUSERS, MAN'S: all-season, blue, pair														4		
WAISTPLATE, INSIGNIA: 版例文次分份》 STRIPE、TROUSERS、SCARLET	\dashv	\dashv	\dashv			Н		\vdash		\vdash				4		
JIMIL, INVOSENS, SCANLLI		\neg				П				T		-				

N A V M C

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31 (1	REV 5-89) (E	EF) (BACK)												
	DATE MADE	ORGANIZATION WHERE MADE	ISSUE PER COL. NO.	RECOV- ERY PER COL	ON HAND PER COL.	ATTESTED TO BY	DATE ATTESTED							
					R TO TRANSFER (DF								
			or to transfer of s	subject member to	extended active duty	DATE:								
	USMC													
	(Inventory officer's signature)													
(CERTIFICATE FOR ISSUE MADE MEMBER OF MCR UPON REPORTING FOR EXTENDED ACTIVE DUTY)														
OR	ORGANIZATION DATE:													
I CERTIFY that the issue listed in column 5 was made on indicated date, bringing total of clothing in possession of subject member to prescribed minimum alk personnel on active duty. (Duplicate NAVMC 604 for supporting the issue has been destroyed.)														
	USMC													
		(Witnessing officer's signature)												
		he issue or inventory (or combination thereof) as a					ate NAVMC 604 for							
DATE MADE		ORGANIZATION WHERE MADE	ISSUE PER COLUMN	ON HAND PER COLUMN	INDICATE	ATTESTED TO BY	DATE ATTESTED							
	9 Nov 9*	2d AAV BN. 2d MARDIV. CLNC		NOMBER	1		9 Nov 9*							
_														
	Date Inventoried and Stored Stored At													
TE NO. 5	INVENTORY	/ AND STORAGE:												
RTIFICA														
B	ATTEST:					USMC ————								
	(Member's signature) (Witnessing officer's signature)													
. 5A	RETURN DIRECT TO MAN:													
CATE NO	I CERTIFY that I have this date received the articles of clothing indicated in column 6 in the same quantity and condition as they were in when placed in storage: (Issue prolumn made to compensate for discrepancies discovered) or (See NAVMC 604 attached for items due member).													
CERTIF	ATTEST:USMCUSMCUSMC													
Н	SHIPPED TO MAN:													
NO. 5A	SHIPPED TO MAN: I CERTIFY that the clothing listed in column 6 was shipped this date, at Government expense, to:													
ICATE		E												
RTF.	ADDRESS													
CE				Witnessina officer's	s signature)	USMC								
	E NO. SA CERTIFICATE NO. SA CERTIFICATE NO. S CE	ORGANIZATION I CERTIFY that the supporting the issue the management of the issue that the interest of the inte	CERTIFY that the issue, recovery, invertory, or combination thereof, as a supporting the issue has been destroyed.) DATE	CERTIFICATE TO BE USED BY SELECTED MARINE I CERTIFY that the issue, recovery, invertory, or combination thereof, as attested to by me be supporting the issue has been destroyed.) DATE MADE ORGANIZATION WHERE MADE (CERTIFICATE TO BE USED BY SELRES UNITS FOR MEMBER TO EXTENDED ACT MEMBER TO EXTEN	CERTIFY that the issue, recovery, invertee, or combination thereof, as attacted to by me below, was day made supporting the issue has been deciroped.) DATE	CERTIFY that the issue, recovery, immersty, or combination thereof, as attested to by me bollow, was duly made in the amounts or with supporting the issue has been destroyed.) DATE	I CERTIFY that the issue, recompt, interrupt, or confraination ferror, as attested to by no below, was duly made in the amounts or with the results indicated. (Duplicate NA DECERTIFY that the issue, recompt, interrupt) or confraination ferror, as attested to by no below, was duly made in the amounts or with the results indicated. (Duplicate NA DECERTIFY that the issue indicated in column 1 are on hand prior to transfer of subject member to extended active duly. CERTIFICATE FOR ISSUE MADE MEMBER TO EXTENDED ACTIVE DUTY)							

NAVMC 631/631A PROVIDES

- Record of clothing issue to Reserve Personnel
- Transfer of personnel to and from combat areas
- All active duty serving in special duty assignments
- Records will be maintained in the SRB/OQR



TYPES OF CLOTHING ISSUES

Initial issue

Supplementary and/or replacement

issue



TYPES OF ISSUES CONT'D

- Checkage Sales
- Operations and Maintenance Marine Corp Funded Issue
- Miscellaneous issue

Burial of deceased active duty Marines

CLOTHING ISSUE FOR RESERVISTS

- In-Kind system (meaning one-for-one exchange)
- No cost to reservist (free issue)

 Use of the NAVMC 604/604b and 613/613a for issuing clothing

RECOVERED CLOTHING

- Will be laundered or dry cleaned
- Given priority of issue over new items
- Unserviceable uniform articles will be disposed of



PRACTICAL APPLICATION

SUMMARY

Ammunition

- Packaged Operational Rations (POR's)
- Individual Clothing

There are two kinds of people ...



